TKM INSTITUTE OF TECHNOLOGY
MUSALIAR HILLS. KARUVELIL PO. KOLLAM. KERALA. INDIA - 691 505
0474 2482833 0474 2482083 principal@tkmit.ac.in
www.tkmit.ac.in

FORM: TKMI/GEN/02

APPLICATION FORM FOR RETURN OF ORIGINAL CERTIFICATES SUBMITTED

I would like to apply for getting backthe Orginal certificates of previous courses. Date:.....

Full Name :

Date of Birth : Gender : ☐ Female ☐ Male ☐ Other

Address :

Admission No. : Branch :

KTU Reg. No. : Batch :

Phone Number : Email Address :

Reason for application (Course Completion/Student Cancellation) :

Date of Completion of Course /Student Cancellation :

Request for return of previous Certificates : ☐ SSLC ☐ Plus Two ☐ ITI ☐ Diploma

Course Completion Certificate Required? : ☐ YES ☐ NO

Caution Deposit (CD) Required? : ☐ YES ☐ NO

Signature of Applicant :

	REMARK	SIGNATURE
HEAD OF DEPARTMENT		
SENIOR FACULTY ADVISOR		

Office Use Only

TC No.....

☐ SSLC ☐ Plus Two ☐ ITI ☐ Diploma ☐ CD

Issue date.....

Office Staff.....

Principal

I recieved the following documents

☐ TC ☐ SSLC ☐ Plus Two ☐ ITI ☐ Diploma ☐ CD

Signature of Recipient.....