

**Minutes of the 4<sup>th</sup> meeting of the Governing Body held on 10<sup>th</sup> February, 2021  
at TKM Trust office**

The meeting was conducted through hybrid mode

Meeting started at 11 am, honorable Chairman presided over the meeting

1. The modified Vision and Mission statements of the Institute were presented in the meeting. The Governing Body approved the Vision and Mission statements. The meeting noted the details of the intake of students during the academic years 2019- 20 and 2020-21 and abstract of the results of 2016-20 batch. The gender and semester wise distributions of student strength in each branch of engineering were noted. The gender and cadre wise distribution of the teaching and non-teaching staff was analyzed. The Governing Body approved the budget for the financial year 2021-22
2. The following suggestions were made by the honorable Governing Body members
  - (i) NBA accreditation shall be obtained for eligible courses at the earliest.
  - (ii) Improve research activities and faculty/student publications
  - (iii) Placement needs improvement
  - (iv) More steps may be take to promote innovation and entrepreneurial culture among students
3. The governing body resolved to approve the audited accounts and balance sheet for the year 2020-21

The meeting came to close at 12.30 pm

**Actions taken report( Item 2)**

- (i) Submitted Self Assessment Report(e SAR) for three eligible Programmes namely, Food Technology, Biomedical Engineering and Civil Engineering. The preparation for accreditation visit is in progress. The accreditation team visit is expected in June/July 2022.
- (ii) A Research council is constituted
  - Laboratories are modernized and new research facilities are being set up.
  - Conducted two Faculty Development Programmes sponsored by APJ Abdul Kalam Technological University.
  - Submitted project proposal worth 45 lakhs to Department of Science and Technology for funding. Two more proposals are under preparation.
  - Faculty members are encouraged to join for PhD programme and presently 11 faculty members have registered for PhD programme.
  - There is considerable improvement in the research publication by faculty and students in international journals/international conference proceedings.
  - Proposed to organize an International conference.

(iii) More training programmes were conducted and as a result of the efforts made by the Training and Placement(T&P) cell, there is considerable improvement in placements this year compared to previous years.

(iv) The following steps have been taken to promote entrepreneurial attitude among students

- An IDEA Laboratory is being set up under IEDC, aiming at improving the employability of students, foster entrepreneurial attitude among students.
- Signed MoU with TIMed, Sree Chitra Tirunal Institute for Medical Sciences and Technology (SCTMIT) to support and foster new ventures like startups.
- Modernized the IEDC facility with the financial support from Kerala State Information Technology Infrastructure Limited (KSITIL), Govt. of Kerala.



  
PRINCIPAL

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