

Minutes of the online meeting held on 16/02/2024 at 9 PM.

A notice was issued on 14th Feb informing the members about an urgent IQAC meeting scheduled at 10 am on 16 Feb 2024.

Agenda: Approval for internship requests from Miss. Devi Chandana S (S8 BM) and from Mr. Rizwan R Mohammed (S8 FT). Detailed agenda note was circulated on 15th Feb.

Due to the sudden and unexpected demise of one of our students on 15th evening, the members were informed about the postponement of the meeting. However, considering the urgency of the matter, it has been decided to conduct the meeting online on 16th at 9 PM.

Members present: Out of 10 members, 8 members attended the online meeting. The details are as follows:

The screenshot displays a Google Meet interface during an online meeting. The meeting title is "fqj-hjpd-fqj" and the time is 9:00 PM. The meeting host is HOD-EB TKMIT. There are 8 contributors in the meeting. The contributors listed are: Gopakumar K (You), Chithra Prasad Divakaran, Dr. Gouri Mohan L., Dr. M A Salim, HOD-EB TKMIT, Rajan K, Sindhu R, and Vysakh Raveendr Kurup. The interface shows a grid of video thumbnails for the participants, a "People" sidebar, and a bottom control bar with icons for mute, video, chat, and other functions.

1	Dr. D. Chitra Prasad	Chairperson	Present
2	Dr. K. Gopakumar	Coordinator	Present
3	Dr. Gouri Mohan	Member	Present
4	Dr. Jyothiraj V P	Member	Present
5	Dr Sindhu R	Member	Present
6	Dr Abdul Salim	Member	Present
7	Mr. Vyshak R K	Member	Present
8	Er. Shahir K	Member	Absent
9	Mr. Rajan K	Member	Present
10	Mr. Rajendra Prasad P	Member	Absent

Minutes of the meeting: The meeting started at 9 PM with welcome address by **Dr D Chithra Prasad, Principal**. He briefed the single point agenda of the meeting along with the reason for conducting it online.

Dr K Gopakumar, IQAC coordinator elaborated the agenda as follows: As per U.O. No. 3068/2023/KTU dated 25.11.2023, the University has issued an order enabling B.Tech students to undertake long-term internships without requiring a break of study. Based on this University order, the above-mentioned students have submitted requests for permitting them to undergo internships from February onward during their eight semesters. Miss Devi Chandana of Biomedical Engineering was offered an apprenticeship with INDIA MEDTRONIC Pvt Ltd, Kochi. The company is a global leader in healthcare technology and is at the forefront of addressing some of the health problems faced by humanity with innovative solutions. The apprenticeship is offered for a period of 12 months commencing from 15th Feb 2024 with a fixed stipend of Rs. 23500/ per month. After successful completion of the training, the company may offer a placement for a suitable position. This internship provides Devi Chandana a unique opportunity to engage in research, design, manufacture and sale of medical instruments & devices. Mr. Rizwan R Mohammed of Food Technology was offered the position of Intern at FACTOR CONCEPT FOOD INNOVATIONS Pvt Ltd, Thiruvananthapuram for a duration of 4 months from Feb 2024. A compensation of Rs. 10000/ as stipend will be provided to him during the internship period. This company is established in the year 2017 and is registered at Registrar of Companies, Ernakulam. The work includes production of different ice cream flavors, focusing on

efficiency, consistency and innovation. This will provide a good opportunity to Rizwan for working with cutting edge technology in his area of interest. Both students meet all criteria as mandated by the University for permitting for the internship.

There was a detailed discussion among the members regarding the internship and the synopsis submitted by the students. **Mr. Rajan K, external member** appreciated the initiative, congratulated the students and requested the Principal to give maximum publicity through various platforms. According to him, skill acquisition and on the job training is mandatory in today's challenging world to mould students according to the needs of the Industry. **Dr Chithra Prasad** requested all faculty members present in the meeting to inform junior students regarding this opportunity and encourage them to grab such internships in very good research organizations/public sector undertakings/private firms.

After a detailed discussion, ***the cell unanimously resolved to give initial approval for the internship to both students and urged to place it before the College council for final approval.***

The meeting concluded at 9.45 PM with vote of thanks from the coordinator.

Dr K Gopakumar
Coordinator, IQAC