

## **Minutes of the meeting of IQAC T. K. M. Institute of Technology, Kollam – 691505**

Venue: Online Mode

Date & Time: 21/1/2022 at 2:00 pm

### **Agenda:**

A1: Minutes of the previous meeting

A2: Action taken report of the previous meeting

A3: Review of academic progress of the institute

A4: Industry institute interaction

A5: Updating the status of SAR of the UG programs in BM, CE and FT

A6: Any other matter

### **Members of IQAC:**

Dr Jose Prakash M. (Chairman)

1. Mr. Rajan K.	Attended
2. Mr. Rajendra Prasad P	Attended
3. Mr. Rahul M S	
4. Prof. Leena Y	Attended
5. Prof. Shijarath T. R.	Attended
6. Prof. Nitha V.Panicker	Attended
7. Prof. Akhil Basha B.	Attended
8. Prof. Aeshlyn Jose	Attended
9. Prof. Thanvy N.	Attended
10. Prof. Ancy S.	Attended
11. Prof. Asha A. S.	Attended
12. Mr. Senkumar R.	
13. Ms. Sulfia M.	Attended

Dr. Sudhi Mary Kurian

IQAC Coordinator

21-1-2022

IQAC Chairman

The Meeting started at 2pm in online mode (Google Meet platform) Principal (the Chairman of IQAC), formally welcomed the members.

A1: Confirmation of the minutes of the previous meeting

The minutes of the meeting of the IQAC held on 18-12-2020 is placed before the IQAC for confirmation.

**Decision:** The minutes of the IQAC meeting held on 18-12-2020 was approved by the council after the discussion.

A2: Action taken Report on the decision of the previous meeting as below was presented by IQAC coordinator.

Decisions of the previous meeting	Actions taken
1. SAR for NBA accreditation for the UG programs in Biomedical Engineering, Civil Engineering and Food Technology to be submitted by October 2021	Online submission of SAR was completed in November 2021. Hard copy of the same is under processing.
2. Internal Academic Audit Report	Internal auditing was carried out in all departments to monitor progress of academic activities
3. Conduct of mandatory meetings	Mandatory meetings are being conducted on regular basis. These was monitored by the respective HoDs

A3: Review of academic progress of the institute

- Principal gave an overview of the faculty under various disciplines. The total number of PhD holders is currently 11 out of which 5 are approved research guides.
- To a query from Shri. Rajendra Prasad, the Dean, Dr. S. Suresh pointed out that the institute has secured second position in pass percentage in Kollam District, 12<sup>th</sup> position among Self-financing colleges and 21<sup>st</sup> position in Kerala
- Modernization of various laboratories are underway.
- There is considerable improvement in placement of students especially in disciplines like Computer Science and Biomedical engineering. In the case of Food Technology, students are seen preferring higher studies rather than opting placement after graduation level. However, the department is conducting an international certification course for students which facilitate job opportunities abroad. In the case of Civil and Mechanical Engineering, we are in touch with reputed organizations which is expected to improve student placement for these branches.
- The Dean stated that now a days engineering students are seen preferred by the banking sector. A good number of students are getting employed in banks.

#### A4: Industry institute interaction

- It was informed that MoUs have been so far signed with TIMed (a not-for-profit registered society promoted by Sree Chitra Tirunal Institute for Medical Sciences and Technology), ALIND, Kundara, Additional Skill Acquisition Programme (ASAP), GoK,, Nirmithi Kendra, Pathanamthitta , Laxman Concretes, Kottiam , Green Sustain, Kochi. Other reputed organisations are being contacted.
- It is proposed to start an Idea Lab / Technology incubation center for promotion of innovation and entrepreneurship skills.
- Shri. Rajendra Prasad suggested that coding course be conducted for students of non-circuit branches to improve their programming skills thereby enhance their potential to join software industry.
- Shri. Rajendra Prasad also pointed out that placement drive can be more effective with the support of Alumni. The principal informed that the activities of Alumni Association which was dormant due to various reasons and now the same is being revived in a big way. Towards this a meeting of the executive committee was convened during 14/01/2022 (after a gap of almost 5 years). The activities of Alumni Association is expected to gain momentum.
- Shri. Rajan requested that the students be encouraged to join professional bodies like IEI. He also requested the institution to join IEI as an institutional member. He stated that IEI is offering research funding for student projects.

#### A5: Updating the status of SAR of the UG programs in BM, CE and FT

- The visit of accreditation team is expected during March/April 2022.
- A three-step verification is planned before the visit of the accreditation team.
  1. Internal verification
  2. Verification from experts at TKMCE
  3. Verification by NBA evaluators
- Accreditation process for other programs will be initiated in due course.

#### A6: Any other matter

- Shri. Rajendra Prasad enquired if scholarships are being offered to students. The principal informed that scholarships are being offered to a good number of students based on their academic performance during their plus two examinations. The dean pointed out that cash awards are also being given away to the students securing first and second positions.
- To a query regarding introduction of new programs at UG and PG levels, the dean informed that the same will be taken up after getting accreditation.

IQAC coordinator proposed the vote of thanks.

The meeting ended by 3.30 pm.