


Minutes of the IQAC meeting

Date: 04.11.19, Time: 1.30 pm, Venue: conference hall

1. The meeting started with a silent prayer and Principal welcomed the attendees.
2. This was followed by self introduction of members
3. The functions of IQAC was explained by the IQAC coordinator
4. Principal led the discussions on the modifications of Vision and Mission statements of the Institute. Members actively participated in the discussions. It was decided that the statements be sent (e mail) for review/comments to all members.
5. It was decided to have more interaction with industries to enhance Industry Institute linkage.
6. Details about Programme Outcomes (PO), Programme Specific Outcomes (PSO) and Programme Educational Objectives (PEO) were explained. Assessment of these outcomes will also be done through surveys and feedback forms.
7. The need for faculty to attend Faculty Development/Quality Improvement Programmes in premier institutions was stressed by the members. Attendance in these programmes should be made mandatory for faculty. In addition to the system of faculty assessment through student feedback, self appraisals need to be introduced.
8. It was suggested that achievement/mile stones of the Institute as well the departments need to be displayed
9. Support from the student community in meeting the goals of the Institute was identified as an important requirement.
10. It was suggested that technical/field visits, attending expert talks which may cover content beyond syllabus be part of the studies to ensure industry exposure.
11. Professional body membership should be encouraged for both faculty and students so that they could enjoy the benefits from those bodies.
12. It was suggested that publishing of articles by students on topics of their choice be encouraged so that a magazine could be published every year and their reading habit/accessing on line books are improved.
13. Steps may be taken to convert class rooms to smart class rooms by next semester.

IQAC Coordinator proposed vote of thanks and meeting came to a close by 2.45 pm.




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